



# Application: Worldwide co-operation agreement (outside Erasmus area)

To Division 2.1, please email to: io-agreements@zv.upb.de

Sender: Faculty/Organisational unit:							
Contact person:		Room:					
Email:	Tel.:						
Please provide information about	your proposed or existing co-operati	ion as detailed below and complete	the application form in full.				
General information							
Application for:	Establishment of a new co-c Extension of a co-operation Extension of a co-operation	under new conditions					
Information about the partne							
Name of partner university	·.						
Country: Website:							
vvcb3itc.							
Contact persons							
	al/programme co-ordinators) and co		ct persons for course-related matters (at contractual matters (at Paderborn				
	At Paderborn University, the departmental/programme co-ordinators are responsible for academic support and supervision for both the co-operation and incoming and outgoing students, as well as for the selection process for students applying for an exchange place at the partner						
Contact person for course-re	elated matters at Paderborn U	Iniversity					
Surname	First name	Email address	Position				
			Programme co-ordinator				
Contact person at host univer	ersity						
Surname	First name	Email address	Department/position				



## Term of agreement

How long do you want the agreement to run for?

Worldwide agreements are generally concluded for a term of five years and are automatically extended for a further five years at the end of this term, unless there are reasons to the contrary. Other terms may be agreed.

Term of 5 years until the academic year: Other term until the academic year:

The agreement will be automatically extended upon expiry of this term

## Subject area fit and interest

Is the partnership a good fit in terms of the relevant subject area and is there sufficient interest in the exchange from Paderborn University students and/or teaching staff?

Yes No

# Approval of the Dean

Is the Dean's written approval of the proposed co-operation enclosed with the application form (as an email, where applicable)?

Yes No



# Information about the proposed co-operation

#### Course and field of study

The course designates the specific subject area in which the exchange is to take place, e.g. "International Business Studies".

The field of study designates the category under which the exchange will be advertised for Paderborn University students, e.g. "Business Administration and Economics".

Often, the course and field of study are the same. In the case of worldwide agreements, an exchange may be advertised under several fields of study. If this agreement is to apply to more than one degree programme, you will need to complete this page for each field of study.

Course	ISCED code (if known)	Course at partner university	Field of study of exchange (Paderborn University)

# Student exchange

For a student exchange, you will need to specify how many students may participate in the exchange per academic year.

This figure will be based on the number of exchange places per year, whereby each exchange place can be allocated to one person only.

You will also need to specify whether the exchange places are to be allocated for a semester or for an academic year.

You can stipulate a total number of exchange places per academic year – irrespective of academic level – and specify which study cycles may participate in the exchange (Option A). Please indicate your preference here.

#### Option A:

Study cycle	Total exchange places per academic year	Duration of exchange per place	Blended mobility possible?
Bachelor Master	·	·	
PhD			

# Option B: Fill in only if the exchange cannot be listed under Option A

Study cycle	Exchange places per study cycle per academic year	Duration of exchange per place	Blended mobility possible?
Bachelor			
Master			
PhD			

# Type and direction of exchange

Student exchange

Direction of student exchange: Outgoing Incoming

Teaching staff exchange

Direction of teaching staff exchange: Outgoing Incoming

If you want the student exchange to take place in only the summer or winter semester (incoming and/or outgoing students), please indicate this here:

Incoming Winter semester only Summer semester only
Outgoing Winter semester only Summer semester only



# Required language level

In the following section, please provide the requested information for the relevant exchange course only.

## Student exchange - outgoing students

Please specify here the languages in which outgoing Paderborn University students may take courses at the host university and the language level that these students in each instance require in order to study successfully at the host university. This is typically Level B1.

Language(s) of instruction	Language level (in acc. with CEFR)				

Does the host university require any specific language certificates (e.g. TOEFL, IELTS, Cambridge, DELE or DELF/DALF)? If yes, please specify which certificates here, as well as the minimum pass mark:

## Student exchange - incoming students

Please specify here the languages in which incoming students may take courses at Paderborn University and the language level that these students in each instance require in order to study successfully at Paderborn University. This is typically Level B1.

Language(s) of instruction	Language level (in acc. with CEFR)				



## Studies and credits

Exchange students must be able to take a minimum of 24 ECTS credits at the host university per course, per language of instruction, per study cycle (Bachelor/Master/PhD) and per semester (winter semester/summer semester) – even if courses are cancelled at short notice or clash.

Please also ensure that incoming exchange students from the host university are able to accordingly take courses at Paderborn University. The guideline here is approx. 30 ECTS credits per semester.

# Courses at the host university

Are outgoing Paderborn University students able to take a minimum of 24 ECTS credits per language of instruction on the relevant exchange course at the partner university? Please specify yes/no for the relevant study levels that are to take part in the exchange.

Language(s) of instruction	Bachelor		Ma	ster	PhD		
	SS WS		SS WS		SS	WS	

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#### Courses at Paderborn University

Are incoming students from the host university able to take a minimum of 30 ECTS credits per language of instruction on the relevant exchange course at Paderborn University? Please specify yes/no.

Language(s) of instruction	Bachelor		Master			
	SS	WS	SS	WS		

# Academic requirements - outgoing students

Do outgoing students need to meet any specific academic requirements to study at the partner university? If yes, please give a brief summary of these:

- 1.
- 2.
- 3.

# Academic requirements - incoming students

Do incoming students need to meet any academic requirements to study at Paderborn University? If yes, please give a brief summary of these:

- 1.
- 2.
- 3.



## Credit transfers and recognition of credits earned - outgoing students

Can Paderborn University students have credits earned at the host university transferred over to their Paderborn University degree?

Bachelor students:YesNoMaster students:YesNoPhD students:YesNo

#### **Further information**

#### Semester dates

Do any of Paderborn University's semester dates overlap with the host university's semester dates?

Example: The host university's summer semester starts in January, before Paderborn University's winter semester has even ended.

Yes No

Will outgoing students still be able to sit their examinations at Paderborn University if there is an overlap of semester dates?

E.g. by bringing their examinations forward, writing assignments instead of sitting examinations, etc.

Yes No

#### Locations

If the host institution is based at more than one location, please specify which location/campus the outgoing students will study at:

# Evaluation of the partnership (short-term and long-term)

Ideally, partnerships should be beneficial for both parties.

Please briefly describe the particular value and/or benefit of the partnership for Paderborn University, e.g. attractiveness to students, partner university in the English-speaking world, particularly high prestige of the partner university, special research interests, close academic contacts etc.